

Event Evaluation Form

Please indicate how much you agree with the following statements by circling your response using the scale provided, where 1= strongly disagree, 2= disagree, 3= neutral, 4= agree and 5 = strongly agree.

	SD	D	N	A	SA
The meeting purpose and objectives were clearly stated.	1	2	3	4	5
Our meeting time was convenient for me.	1	2	3	4	5
Our meeting place was convenient for me.	1	2	3	4	5
We shared decision-making at this meeting.	1	2	3	4	5
All meeting participants were actively involved.	1	2	3	4	5
We used our meeting time effectively.	1	2	3	4	5
I am satisfied with this meeting.	1	2	3	4	5
I enjoyed this meeting.	1	2	3	4	5

What aspects of this meeting were good?

What aspects of this meeting were not so good?

Do you have any suggestions or additional comments about this meeting?

